



Reference: *Education Code Sections 76141 and 76142;*
Title 5 Section 54045;
Title 8, US Code Sections 1101. et seq.

To apply to the international students program, the following steps must be completed:

1. Submit Application

The deadline to submit an application, including appropriate visa information from the country of residence and INS forms, is July 15 for the fall semester and November 15 for the spring semester. Students are not admitted for the summer semester. The following items must be submitted with the application:

- \$50 non-refundable processing fee
- Transcripts from secondary schools and other colleges translated to English
- Financial statement from a banking institution indicating bank account in good standing with sufficient funds for one full academic year
- Current photo

Payment for all fees including tuition and on campus room and board (residence hall fees) is due upon registration, including the non-refundable application fee of \$50, which is required to process an application.

All materials must be mailed to the following address:

West Hills College Coalinga
International Students Program
300 Cherry Lane
Coalinga, CA 93210

Original documents are required to process a student's application.

2. Obtain F-1 Visa

International students who will be attending pursuant to an F-1 visa must submit all required documentation prior to issuance of form I-20 by the District. Prospective international students must obtain their F-1 Student Visa prior to arrival.

The District will complete residence determination to accurately classify students' eligibility to enroll, register, and pay correct fees. International students must meet resident determination, which includes a student visa from their residence

outside of the United States, or a United States visa that permits entry solely for a temporary purpose.

3. Arrive on Campus and Attend Orientation

International students must schedule and arrange their arrival with the International Students Program Office at least two weeks in advance of arrival. They must arrive one week prior to the start of classes. Students will be given a placement exam and will meet with an advisor/counselor to determine their courses and academic planning. Students are also given an orientation to the campus and community.

International students are required to live on campus during their first year and are guaranteed a room in the residence hall. Students living on campus will have three meals per day provided to them, Monday through Friday; and two meals per day on Saturday and Sunday.

4. Register for Classes

During orientation, international students will meet with an academic advisor who will assist with registering for classes for the first year. Payment in full is due at this time.

The calculation of nonresident tuition fee is applicable to noncitizens who have not or cannot establish residence in an amount not to exceed the amount expended by the District for capital outlay in the preceding fiscal year, divided by the total full-time equivalent students. This fee cannot exceed 50 percent of the nonresident tuition charged other nonresidents. Exemption from nonresident tuition is applicable as authorized by Education Code Section 76140(a)(2) for financial need.

Date: 3/29/19