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**AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD**

**Tuesday – August 23, 2011**

**Location: West Hills Community College District Office – Board Room  
9800 Cody Street – Coalinga, CA 93210**

**Time: 3:15 pm (time approximate following Financing Corporation meeting)**

*Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 9900 Cody Street, Coalinga, CA 93210 during normal business hours.*



**I. Call to Order/Open Session**

- Introduction of Guests
- Public Comments

*This time has been reserved for the public to comment on non-agenda items. If an individual wishes to address the Board of Trustees, he/she should state his/her name and occupation/ affiliation and proceed with comments at the podium.*

**II. Reports from Organizations / Colleges / District Office**

- Academic Senate Report – Dr. Michael Burke & Mr. Kurt Sterling, Academic Senate Presidents
- WHCFA Report – Ms. Marty Ennes, WHCFA President
- CSEA Report – Mr. John Ieronimo, CSEA President
- West Hills College Coalinga and North District Center, Firebaugh – Dr. Willard Lewallen, President
- West Hills College Lemoore – Mr. Don Warkentin, President
- Chancellor's Report – Dr. Frank Gornick, Chancellor

**III. Consent Agenda**

*All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.*

<b>CA-7</b>	Minutes
<b>CA-8</b>	Warrants
<b>CA-9</b>	Declaration of Surplus Property
<b>CA-10</b>	Acceptance of Donation

**CA-11** Personnel Transactions

**IV. Chancellor's Office**

**CO-4** Consideration of Curriculum Committee Action Report for West Hills College Coalinga

**CO-5** Consideration of Curriculum Committee Action Report for West Hills College Lemoore

**CO-6** Consideration of resolution in the matter of supporting strike fighter realignment at Naval Air Station Lemoore

**CO-7** Consideration of contract R11-0382, Perkins Statewide Advisory Committee

**CO-8** Consideration of sabbatical leave request

**CO-9** Review of Board Policy and Administrative Procedure 4100, Graduation Requirements for Degrees and Certificates

**CO-10** Review of Administrative Procedure 4107, Transfer Program

**CO-11** Review of Board Policy and Administrative Procedure 6820, Automated External Defibrillator (AED) Program

**CO-12** Review of Board Policy 2100, Board Elections

**CO-13** Review of Board Policy and Administrative Procedure 3551, Substance Abuse and Drug Testing – Athletics

**V. Fiscal Services**

**FS-4** Fiscal Services Report

**FS-5** Consideration of 2011-2012 Fiscal Year Budget

**FS-6** Consideration of 2013-2017 Five Year Construction Plan

**FS-7** Consideration of Final Project Proposals (FPPs)

- West Hills College Coalinga – Health Careers
- West Hills College Coalinga – SAM Modernization
- West Hills College Lemoore – Institutional Supportive Services, Phase 1
- West Hills College Lemoore – Field Sports

**FS-8** Consideration of professional services agreement with Hands On Communication

**FS-9** Consideration of contract award for solar and electrical training units

**FS-10** Acceptance of quitclaim deed for Cherry Lane realignment

**VI. Board Reports/Comments/Requests and Announcements**

- Board Reports
- Announcement of next Board meeting: September 27, 2011

**VII. Closed Session**

- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)
- Potential Litigation (as per Government Code section 54956.9): 1 potential case
- Discussion of Land Acquisition/Disposition of Property (as per Government Code Section 54956.8). Property: Firebaugh, California
- Public Employee Performance Evaluation (as per Government Code section 54957). Title: Chancellor

**VIII. Adjournment**

## Personnel Transactions

### 1. Call Back from Layoff List

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Rodriguez, Maria	Child Dev. Center Associate Teacher San Joaquin Child Dev. Center	19 hrs/wk 11 mo/yr	Range 30 Step B	Grant	7/18/11	Call back from layoff list
Torrez, Lupe	Child Dev. Center Associate Teacher San Joaquin Child Dev. Center	19 hrs/wk 11 mo/yr	Range 30 Step C	Grant	8/1/11	Call back from layoff list

### 2. New Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Campos, Mary (Lainey)	Senior Secretary Classified West Hills College Coalinga	40 hrs/wk 12 mo/yr	Range 40 Step A	District	8/15/11	Replacement for Constance Flores

### 3. Temporary Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Brown, Clara	Financial Aid Assistant I West Hills College Lemoore	40 hrs/wk	Range 33 Step A	Grant	8/24/11 – 12/31/11	Temporary replacement for Rose Denberg
Davis, Eric	Financial Aid Assistant I West Hills College Coalinga	40 hrs/wk	Range 33 Step A	District	8/24/11 – 11/30/11	Temporary replacement for Brett Howard
Gamez, Maria	Child Dev. Center Associate Teacher Avenal Child Development Center	40 hrs/wk	Range 30 Step A	Grant	8/24/11 – 12/31/11	Temporary hire during recruitment
Serrano, Delfina	Custodian West Hills College Coalinga	16 hrs/wk	Range 35 Step A	District	8/24/11 – 12/31/11	

### 4. Changes in Assignment

Name	Current Assignment	Change	Effective Date	Additional Information
Fortune, Allen	Interim Psychology Instructor/Men's Soccer Coach 177-day contract Range IV, Step 8	Psychology Instructor/Men's Soccer Coach 199-day contract Range IV, Step 9	8/1/11	District funded
Tippins, Kira	Financial Aid Coordinator (Classified) West Hills College Coalinga Range 51, Step B	Financial Aid Director (Administrative) West Hills College Coalinga Range 31, Step 1	7/18/11	Temporarily working out of class during recruitment

### 5. Resignations / Retirements / Releases During Probation / Terminations

Name	Title & Location	Effective Date
Benson, John	Groundskeeper West Hills College Coalinga	8/31/11

**5. Resignations / Retirements / Releases During Probation / Terminations (continued...)**

Hines, Letersha	Child Dev. Center Associate Teacher West Hills College Lemoore	8/17/11
Marvel, Natalie	Advising Specialist West Hills College Coalinga	8/19/11
Rodriguez, Michael	Title V Coordinator/Counselor West Hills College Lemoore	8/5/11
Solorio, Cecilia	Child Development Center Associate Teacher Avenal Child Development Center	8/1/11
Toby, Thomas	Student Services Assistant West Hills College Coalinga	8/8/11