



AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Tuesday – April 16, 2013

**Location: West Hills College Coalinga – North District Center, Room 26
1511 Ninth Street – Firebaugh, CA 93622**

Time: 1:10 pm (time approximate following Financing Corporation meeting)

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 9900 Cody Street, Coalinga, CA 93210 during normal business hours.



I. Call to Order/Open Session

- Introduction of Guests
- Public Comments

This time has been reserved for the public to comment on non-agenda items. If an individual wishes to address the Board of Trustees, he/she should state his/her name and occupation/ affiliation and proceed with comments at the podium.

II. Reports from Organizations / Colleges / District Office

- Academic Senate Report – Mr. Jeff Wanderer & Mr. Joel Rogers, Academic Senate Presidents
- WHCFA Report – Mr. Ken Sowden, WHCFA President
- CSEA Report – Mr. John Ieronimo, CSEA President
- Student Trustee Report – Ms. Brittany Burkhart, Student Trustee
- West Hills College Coalinga and North District Center, Firebaugh – Dr. Carole Goldsmith, President
- West Hills College Lemoore – Mr. Don Warkentin, President
- Chancellor's Report – Dr. Frank Gornick, Chancellor

III. Consent Agenda

All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.

CA-49 Minutes
CA-50 Warrants

- CA-51** Quarterly Financial Status Report, 311Q
- CA-52** Declaration of Surplus Property
- CA-53** Award of Informal Bid
- CA-54** Personnel Transactions

IV. Chancellor's Office

- CO-31** Review of 2013-2014 Board of Trustees meeting schedule
- CO-32** Consideration of California Community College Trustees (CCCT) Election Ballot
- CO-33** Review of Board Policies and Administrative Procedures
 - Board Policy and Administrative Procedure 6809, Hazardous Waste
 - Board Policy and Administrative Procedure 7340, Leaves

V. Fiscal Services

- FS-40** Fiscal Services Report
- FS-41** Consideration of agreement between Riverdale Joint Unified School District and West Hills Community College District for joint use of facilities
- FS-42** Consideration of contract award for West Hills College Coalinga Farm of the Future Photovoltaic Array project
- FS-43** Consideration of contract award for the West Hills Community College District Point of Sale project
- FS-44** Consideration of notice of completion for the West Hills College Coalinga Cooling Towers project
- FS-45** Consideration of notice of completion for the West Hills College Lemoore MDF AC project
- FS-46** Consideration of change order for the West Hills College Coalinga Farm Office Relocatable project
- FS-47** Consideration of notice of completion for the West Hills College Coalinga Farm Office Relocatable project
- FS-48** Consideration of change order for the West Hills Community College District Office Relocatable repairs project
- FS-49** Consideration of notice of completion for the West Hills Community College District Office Relocatable repairs project
- FS-50** Consideration of notice of completion for the West Hills College Coalinga Rodeo Arena Bleachers project

VI. Personnel Services

- PS-6** Consideration of resolution in the matter of reduction and/or elimination of classified services
- PS-7** Consideration of resolution in the matter of reduction of classified services, After School Program

VII. Board Reports/Comments/Requests and Announcements

- Board Reports
- Announcement of next Board meeting: May 14, 2013

VIII. Closed Session

- Discussion of Land Acquisition/Disposition of Property (as per Government Code Section 54956.8). Property: Firebaugh, California; Lemoore, California
- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)
- Conference with Labor Negotiator (as per Government Code section 54957.6. Agency negotiator: Chancellor; Vice Chancellor of Business Services. Employee organization: CTA; CSEA
- Conference with Legal Counsel – Potential Litigation (as per Government Code Section 54956.9). 1 potential case.

IX. Adjournment

Personnel Transactions

1. New Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Battisti, Maria	Accounting Services Technician I District Office	19 hrs/wk 12 mo/yr	Range 49 Step A	Grant	3/18/13	New position
Fernandez, Laura	Child Development Center Assistant Lemoore Child Development Center	19 hrs/wk 10 mo/yr	Range 23 Step A	Grant	4/22/13	Replacement for Erika Guillen
Hesseltine, Kerri	Secretary, Allied Health West Hills College Coalinga	19 hrs/wk 12 mo/yr	Range 36 Step A	Grant	4/1/13	New position
Riofrio, Gabriel	Student Help Desk Coordinator District Office	40 hrs/wk 12 mo/yr	Range 48 Step B	District	4/1/13	Replacement for Idelle Mahrt
Robinson, Andre	Custodian West Hills College Lemoore	19 hrs/wk 12 mo/yr	Range 35 Step A	District	4/1/13	Replacement for Mark Zippel
Valdiviez, Hollie	Secretary, Allied Health West Hills College Lemoore	19 hrs/wk 12 mo/yr	Range 36 Step A	District	4/1/13	New position

2. Temporary Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Boyd, Gary	Food Service Manager/Cook West Hills College Coalinga	40 hrs/wk	Range 18 Step 8	Auxillary	3/26/13 – 6/30/13	
Enriquez, Araceli Navarro	Child Dev Center Associate Teacher Avenal Child Development Center	40 hrs/wk	Range 30 Step A	Grant	4/17/13 – 6/30/13	
Jacobs, Esmeralda	Child Development Center Assistant West Hills College Coalinga CDC	19 hrs/wk	Range 23 Step A	Grant	4/17/13 – 6/30/13	
Resendez, Kristin	Child Development Center Assistant West Hills College Coalinga CDC	40 hrs/wk	Range 23 Step A	Grant	4/17/13 – 6/30/13	

3. Resignations / Retirements / Releases During Probation / Terminations

Name	Title & Location	Effective Date
Adams, Patrice	Secretary West Hills College Lemoore	1/3/13
Felton, Kwaun	Food Service Manager/Cook West Hills College Coalinga	3/22/13
Jeffery, Richard	CWEE Instructor West Hills College Coalinga	5/25/13
Montoya, Rosa	Child Development Center Associate Teacher Huron Child Development Center	3/5/13
Simas, Adrienne	Learning Skills Program Assistant West Hills College Lemoore	5/31/13
Torrez, Lupe	Child Development Center Associate Teacher San Joaquin Child Development Center	3/14/13