

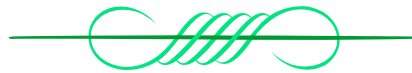


AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Tuesday - February 19, 2008

**Location: West Hills Community College District Office Board Room
9800 Cody Street - Coalinga, CA 93210**

Time: 3:10 p.m. (time approximate after Financing Corporation meeting)



I. Call to Order / Open Session

- Introduction of Guests
- Public Comments

This time has been reserved for the public to comment on non-agenda items. If an individual wishes to address the Board of Trustees, he/she should state his/her name and occupation/affiliation and proceed with comments at the podium.

II. Public Hearing

- Public Hearing regarding formation of School Facilities Improvement District No. 1 of the West Hills Community College District

III. Reports from Organizations / Colleges / District Office

- Academic Senate Report - Ms. Anita Bart & Mr. James Preston, Academic Senate Presidents
- WHCFA Report - Ms. Marty Ennes, WHCFA President
- CSEA Report - Mr. Mark Millett, CSEA President
- ASB Report - Mr. Robert Wallace, Associated Student Body President, WHC Coalinga
- West Hills College Coalinga and North District Center, Firebaugh - Dr. Willard Lewallen, President
- West Hills College Lemoore - Mr. Don Warkentin, President
- Chancellor's Report - Dr. Frank Gornick, Chancellor

IV. Consent Agenda

All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board

member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.

- CA-32 Minutes
- CA-33 Warrants
- CA-34 Declaration of Surplus Property
- CA-35 Personnel Transactions

V. Chancellor's Office

- CO-22 Consideration of resolution ordering an election to authorize the issuance of school bonds in School Facilities Improvement District No. 1
- CO-23 Consideration of Accreditation Midterm Report for West Hills College Coalinga
- CO-24 Consideration of Accreditation Midterm Report for West Hills College Lemoore
- CO-25 Review of Administrative Procedure 3430, Prohibition of Harassment
- CO-26 Review of Board Policy and Administrative Procedure 4020, Program and Curriculum Development

VI. Fiscal Services

- FS-27 Fiscal Services Report
- FS-28 Consideration of mid-year budget adjustments to the 2007-2008 general fund budget
- FS-29 Consideration of change order for West Hills College Lemoore Soccer Scoreboard Project

VII. Personnel Services

- PS-9 Consideration of new certificated job descriptions
 - Assistant Director of Nursing
 - Assistant Nurse Instructor
 - Nurse Instructor
 - Registered Nurse Clinical Teaching Assistant

VIII. Board Reports/Comments/Requests and Announcements

- Board Reports
- Announcement of next Board meeting: March 10, 2008

IX. Closed Session

- Discussion of Land Acquisition/Disposition of Property (as per Government Code Section 54956.8). Property: Coalinga, California; Firebaugh, California; Lemoore, California
- Potential Litigation (as per Government Code Section 54956.9). Number of potential cases: 1
- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)

X. Adjournment

Personnel Transactions

1. New Hires – Administrative

| Name | Title & Location | Schedule | Salary Placement | Funding | Effective Date | Additional Information |
|---------------------|---|-----------------------|--------------------|----------|----------------|-----------------------------|
| Gritton, Mark | Director of Athletics West Hills College Coalinga | 40 hrs/wk 12 mo/yr | Range 42 Step 9 | District | 2/1/08 | Replacement for Bob Clement |
| Savopolos, Kathleen | Director of Student Services West Hills College Coalinga | 40 hrs/wk 12 mo/yr | Range 31 Step A | Grant | 1/22/08 | New position |

2. New Hires – Classified

| Name | Title & Location | Schedule | Salary Placement | Funding | Effective Date | Additional Information |
|--------------------|---|------------------------|--------------------|---------------------|----------------|-----------------------------------|
| Blanks, Karen | Child Development Center Assistant West Hills College Coalinga | 19 hrs/wk 12 mo/yr | Range 23 Step A | District | 2/11/08 | |
| Chavez, Yvonne | Child Development Center Teacher West Hills College Lemoore | 19 hrs/wk 12 mo/yr | Range 40 Step A | District | 2/1/08 | |
| Davis, Hillary | Work Study Coordinator West Hills College Coalinga | 40 hrs/wk 12 mo/yr | Range 42 Step A | District & Grant | 2/11/08 | Replacement for Melissa Richerson |
| Diaz, Miriam | Child Development Center Assistant West Hills College Lemoore | 19 hrs/wk, 12 mo/yr | Range 23 Step A | District | 2/11/08 | |
| Fernandez, Jessica | Library Specialist West Hills College Lemoore | 19 hrs/wk 12 mo/yr | Range 42 Step A | Grant | 1/28/08 | Replacement for James Bellamy |
| Freeland, Majula | Child Development Center Assistant West Hills College Coalinga | 19 hrs/wk 9 mo/yr | Range 23 Step A | Grant | 2/11/08 | |
| Martinez, Gina | Child Development Center Assistant West Hills College Coalinga | 19 hrs/wk 12 mo/yr | Range 23 Step A | District | 2/11/08 | |
| Navarro, Aracely | Child Dev. Center Associate Teacher West Hills College Lemoore | 19 hrs/wk 12 mo/yr | Range 30 Step A | District | 2/1/08 | |
| Oglesby, April | Custodian/Groundskeeper West Hills College Lemoore | 19 hrs/wk 12 mo/yr | Range 35 Step A | District | 2/1/08 | |
| Oliveira, Jonathan | Custodian/Groundskeeper West Hills College Lemoore | 19 hrs/wk 12 mo/yr | Range 35 Step A | District | 2/1/08 | |
| Paz, Dulce | Child Development Center Teacher Avenal Child Development Center | 19 hrs/wk 12 mo/yr | Range 40 Step A | Grant | 2/1/08 | |
| Rowden, Jodee | Secretary West Hills College Coalinga | 19 hrs/wk 12 mo/yr | Range 36 Step A | Grant | 2/1/08 | |
| Vierra, Stacey | Child Development Center Teacher West Hills College Lemoore | 40 hrs/wk 12 mo/yr | Range 40 Step A | District | 2/1/08 | |

3. Temporary Hires

| Name | Title & Location | Schedule | Salary Placement | Funding | Effective Date | Additional Information |
|-------------------|---|-----------|--------------------|----------|----------------------|------------------------|
| Alvarado, Valerie | Child Development Center Assistant Avenal Child Development Center | 19 hrs/wk | Range 23 Step A | District | 2/20/08 – 6/30/08 | |

3. Temporary Hires (continued...)

| Name | Title & Location | Schedule | Salary Placement | Funding | Effective Date | Additional Information |
|-----------------------------|---|-----------------|-------------------------|----------------|-----------------------|-------------------------------|
| Cortez-Ontiveros, Domenica | Career Center Technician West Hills College Coalinga | 19 hrs/wk | Range 42 Step A | Grant | 2/20/08 – 6/30/08 | |
| Garcia, Leticia | Child Development Center Assistant San Joaquin Child Dev. Center | 19 hrs/wk | Range 23 Step A | District | 2/20/08 – 6/30/08 | |
| Lopez, Alma | Child Development Center Assistant Avenal Child Development Center | 19 hrs/wk | Range 23 Step A | District | 2/20/08 – 6/30/08 | |
| Nava, Sarina | Child Development Center Assistant Avenal Child Development Center | 19 hrs/wk | Range 23 Step A | District | 2/20/08 – 6/30/08 | |
| Rayford, Cathi | Secretary District Office, Foundation | 40 hrs/wk | Range 36 Step A | District | 2/20/08 – 6/30/08 | |
| Shannon-Cunningham, Crystal | Program Assistant West Hills College Lemoore | 19 hrs/wk | Range 36 Step A | Grant | 2/20/08 – 6/30/08 | |

4. Changes in Assignment

| Name | Current Assignment | Change | Effective Date | Additional Information |
|------------------|---|---|-----------------------|-------------------------------|
| Jurado, Griselda | Child Development Center Cook Avenal Child Development Center 19 hrs/wk, 12 mo/yr | Child Development Center Cook Avenal Child Development Center 40 hrs/wk, 12 mo/yr | 2/1/08 – 6/30/08 | Temporary increase in hours |
| Nelson, Karen | Secretary District Office, Foundation Range 36, Step A | Senior Secretary District Office, Foundation Range 40, Step A | 1/14/08 – 2/8/08 | Working out of class |

5. Resignations / Retirements / Releases During Probation / Terminations

| Name | Title & Location | Effective Date | Additional Information |
|-----------------|--|-----------------------|-------------------------------|
| Nelson, Karen | Secretary District Office, Foundation | 2/8/08 | Resignation |
| Saldana, Martin | Library Technician North District Center, Firebaugh | 1/31/08 | Resignation |